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**Advisory Committee for 9-1-1 Service Oversight**  
**Committee Minutes**  
**March 16, 2005**

In Attendance: Acting Chairman; R.D. Porter, Carol Ann Freeman, Arie Crawford-Hoard, Barbara Gulick, Bob Asahl, John Wade, Andrew Bettman, Chief Sherman George, Chief Jim Persons

Visitors were: Michael Kindle, MoNENA; Michelle Graves, MoNENA; Theresa Lewellyn, MoNENA; Jim Barber, Benton Co. 9-1-1; Laurie Means, Ralls Co. 9-1-1; Doreen Draper, Cass County; John Williams, St. Louis Fire Dept.; Michael Hall, Marion Co. 9-1-1; Alan Wells, St. Francois Co. 9-1-1; Bill Pippins, Stoddard Co. 9-1-1; Cindy Uchtman, Webster Co. 9-1-1; Al Campbell, Dallas Co. 9-1-1

1. The meeting was called to order at 1:30 p.m. at Tan-Tar-A, Osage Beach, MO by Mr. Porter. Mr. Porter opened the meeting with roll call of members. A quorum was declared. Mr. Porter welcomed visitors in the audience.
2. Administrative actions included review and approval of the meeting minutes from the November 16th meeting. Reading of previous meeting minutes was made by Jim Wakeman. A move to dispense with actual reading of meeting minutes and review and approve minutes of November 16, 2004. Motion was made and carried out to approve minutes of November 16, 2004.
3. The next item of business was the Curriculum Sub-Committee report given by Mr. Porter. The committee met March 8, 2005, prior to the Advisory Committee Meeting. Interim approval was granted to six courses. Mr. Porter requested that the committee grant full approval for the six courses submitted. Mr. Wade made the motion to approve the courses, Chief George seconded, motion was carried and courses were approved.
4. The next item for discussion was three renewal courses from PowerPhone. They had been sent notice that the courses would expire on June 19, 2004. They did not send in the request for renewal until December 13, 2004. Mr. Porter said that this was a considerable amount of time between notice and response and asked for the board's thoughts on this matter. It was asked if there had been any significant changes to the courses, and Mr. Porter's response was that there were not. Chief Persons made a recommendation that the course be renewed with the original June 19, 2004 expiration date. Ms. Freeman seconded the motion. The board discussed whether or not there should be a maximum time frame for future cases regarding renewal courses not submitted in a timely manner. It was decided that the training sub-committee would bring back a proposed rules change to the next meeting for inclusion and adoption of the full committee.

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5. Mr. Wakeman addressed the next item of business under old business - a letter to the committee from Mr. Arlie Lindow regarding the lack of 9-1-1 services in Phelps County. Mr. Bob Asahl, committee member politely agreed to look into the matter to see if a resolution could be reached. Mr. Asahl stated that this is a customer that gets telephone service out of Phelps County over into Pulaski County and contact was made with both 9-1-1 directors from Phelps and Pulaski County. To review the situation, he had several items; in particular, he thought that he was being dispatched to the wrong fire department. After speaking with the 9-1-1 directors, it was determined that his dispatch was being handled properly. Mr. Lindow said that everything is fine now and that he is happy with his 9-1-1 services.
6. Under new business, Mr. Wakeman spoke on reappointment of members of the committee. The appointment process at this point is very slow. Some member's terms expired last April. According to previous agreements, members continue to serve until they are replaced. A letter has been submitted to the Governor's Office through Boards and Commissions to try to resolve the issue. One member has expressed a desire not to serve, and one is getting ready to retire. There are other members that wish to continue. We have not received an answer from the Governor's Office as of this date.
7. Another issue of business addressed by Mr. Porter is item number six from the last minutes - the establishment of an addressing sub-committee. This committee was formed to address problems with addressing as a whole and with operations that they thought were not properly laid out in law. The sub-committee is close to having recommendations ready to submit to the committee as a whole. These will probably be written up in the next week and would like to distribute all of their comments or recommendations as a sub-committee to the 9-1-1 Oversight Committee as a whole. The final recommendations of the sub-committee will be sent out via e-mail. At the end of this time, this will be submitted back to the full committee for approval.
8. Another issue of business addressed by Mr. Porter is the APCO Project 33 Standards from the last meeting. APCO did update and revise the standards that went into effect in August 2004. This was when they were published for comment and in January 2005 they became full-fledged standards. The training sub-committee reviewed the new standards and did meet with one of APCO's national certified instructors to see if our language will need to be modified to meet the new standards. In their comments and recommendations, our current standards that we have developed still meet the APCO Project 33 Revised Standards. In their opinion, there was not a need for us to go through a new rule process and to modify our program. We are not recommending making any changes in the APCO Project 33 Standards that we currently judge courses against.
9. Another item of new business discussed by Mr. Wakeman was Homeland Security grants for centralized buying. For some state projects, we have been able to save some money and are able to take some of this money and put it back against the interoperable communications grant application process that we did a year ago. We were able to put 1.6 million dollars back towards that project. There are a lot of questions for the 2005 Homeland Security Grants. The answer to most of these questions, is that we are not

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quite sure yet how distribution is going to be. We have a lot of new players in the decision cycle. Right now, we are working with them to reach closure so that we can begin to communicate the distribution that needs to be communicated and then start with the application process and the submission.

10. Introduction of Debbie Sherman was made by Steve Sloan. Debbie has taken over the position that was vacated by Shirley Tarrants.
11. In open discussion, Mike Kindle, President of Missouri NENA, reported on 9-1-1 wireless carrier funding in Missouri. He wanted the committee to be aware of the problems that Missouri is facing with the lack of funding for 9-1-1 wireless services and would like the committee to let Governor Blunt know the seriousness of this situation.
12. The next person to address the committee was Bill Pippins from Stoddard County, Missouri. He wanted to let the committee know that MONENA has gone ahead and voted to pursue the actual telephone communicator emergency response teams that they would like to put together across all the troops in Missouri. With new administration in the State Emergency Management Agency, Mr. Pippins will be contacting Mr. Reynolds and Mr. Wakeman with this project. The goals are to establish a database that includes volunteers from each troop that include 9-1-1 supervisors, directors, or administrators. These people have volunteered their time to put together a database that would show in the event of an emergency those who would be most adapt to come in and help operate equipment.
13. Mr. Porter gave information on two counties in Missouri that are currently going to have a sales tax referendum on their ballots on April 5<sup>th</sup>. Both counties are currently under a telephone tariff and have separate significant losses. They will be out of business if the telephone tariff fails on April 5<sup>th</sup>. If this happens they are going to try and find someone else to handle 9-1-1 for their county. It is breaking the county trying to keep the system up.
14. The next scheduled meeting date was tentatively set for Tuesday, May 24, 2005 at State Emergency Management Agency, Jefferson City at 1:30 p.m.
15. The meeting adjourned at 2:45 p.m.

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